

**General Board Meeting Minutes**  
**4259 Richmond Street, Philadelphia, PA 19137**  
**November 14, 2023**  
**Start Time 6:00 P.M.**

- Attendees – T. Conway, J. Garbarino, M. Krajewski, T. McDade, K. Smith
- Excused – C. Creelman, M. Grasso, E. McAleer

**Discussion:** Presentation from Zelenkofske Axelrod Firm on Draft Audit Information

## Executive Session – Personnel Items

- 1. Motion to Waive Reading of the General October Meeting Minutes and Emergency October Meeting Minutes**

**1<sup>st</sup>. T. Conway                      2<sup>nd</sup>. T. McDade**  
**Action Accepted Unanimously by Board**

- ## **2. Motion to Accept Minutes from October 10, 2023 and October 25, 2023**

**1<sup>st</sup> .T. McDade                      2<sup>nd</sup> . K. Smith**  
**Action Accepted Unanimously by Board**

## Discussion: Review of October Financials

- ### **3. Motion to Accept Financials for October of 2023**

**1<sup>st</sup> . T. Conway                      2<sup>nd</sup> . M. Krajewski**  
**Action Accepted Unanimously by Board**

### Discussion:

- GASB Accounting Rules
- Set Money Aside
- Allocate \$3 million to GASB

- #### **4. Motion to Allocate \$3 million to GASB**

**1<sup>st</sup> . T. Conway                      2<sup>nd</sup> . M. Krajewski**  
**Action Accepted Unanimously by Board**

Discussion: Credit Card Account

**5. Motion to Name Megan Walsh (C.F.O.) as Primary on Credit Card Account**

**1<sup>st</sup> . T. Conway**

**2<sup>nd</sup> . T. McDade**

**Action Accepted Unanimously by Board**

**Discussion:** Principal's Report

- PVAAS Data/PSSA Data
- MP1
  - Teachers
  - Students
  - Culture
- Emergency Drills

**Discussion:** Personnel - New Hires

- Employee A – Special Education Administrative Assistant - November 6, 2023

**6. Motion to Accept the Hiring of Employee A**

**1<sup>st</sup> . T. McDade**

**2<sup>nd</sup> . T. Conway**

**Action Accepted Unanimously by Board**

**Discussion:** Personnel – Promotions

- Employee B – Front Office Staff – November 6, 2023
- Employee C – Food Services Director – November 6, 2023
- Employee D – Security Guard – October 30, 2023
- Employee E – Instructional Aide - November 13, 2023

**7. Motion to Accept the Promotion of Employees B, C, D, and E**

**1<sup>st</sup> .T. Conway**

**2<sup>nd</sup> . T. McDade**

**Action Accepted Unanimously by Board**

**Discussion:** Personnel – Resignation and Retirement

- Employee F – IT Systems Administrator – Resigned as of October 27, 2023
- Employee G – Security Guard – Retired as of November 3, 2023

**8. Motion to Accept the Resignation of Employee F and Retirement of Employee G**

**1<sup>st</sup> . T. Conway**

**2<sup>nd</sup> . M. Krajewski**

**Action Accepted Unanimously by Board**

**Discussion:** Review Updated Bylaw Language for Chairman to be Voting Member

**Discussion:** Health and Safety Plan

**9. Motion to Accept Health and Safety Plan**

**1<sup>st</sup> . T. Conway**

**2<sup>nd</sup> . T. McDade**

**Action Accepted Unanimously by Board**

**Discussion:** DEI Proposal

**New Business:**

- Board Dinner – December 8, 2023
- IT Department Updates
- Holiday Bonus for Staff

**10. Motion to Approve Holiday Bonus with Top Tier to Start at \$500.00**

**1<sup>st</sup> . T. Conway**

**2<sup>nd</sup> . M. Krajewski**

**Action Accepted Unanimously by Board**

**11. Motion to Adjourn: 7:19 p.m.**

**1<sup>st</sup> . T. McDade**

**2<sup>nd</sup> . T. Conway**

**Action Accepted Unanimously by Board**



---

Thomas Conway  
Recording Secretary